

DENILQUIN HIGH SCHOOL P&C ASSOCIATION

Draft Minutes of the meeting held 24.05.2022 6.00pm

1. Present

Kate Butler, Glen Warren, Christina Mildren, Michelle Hindriks, Meagan Rodda, Leanne Mulham, Sue Mulligan, Robyn Kiley, Leah Robinson, Kylie T

2. Apologies

Julie Crockhart, Donna Van Leishout, Lisa Wishart, Louise Bashford

3. Minutes of Previous Meeting: Moved: Robyn K Seconded: Michelle H

4. Business Arising from Previous Meeting:

- **Farewell dinner**
- **MYOB-** Leanne trialling free trial of MYOB. Keep on agenda next month
- **Changeover of signatories-** Westpac has been actioned. Bendigo Bank needs only KB details. **Action:KB**
- **Constitution and By Laws-** Kate has reviewed. Constitution has to remain unchanged with detail being added in the bylaws. Changes proposed: wording to define frequency and dates of meetings to enable flexibility, need for a written report from subcommittees to provision of a report, clarification around operating costs of canteen and how that will be articulated in the bylaws to ensure oversight. **Action KB**
- **Email address-** previous email did not work. **Action: CM to set up a gmail account**
- **ACNC report-** LM has completed
- **P&C Assoc details update-** CM to ring and request new log in for member portal. ACTION: CM
- **DHS P&C Facebook page-** Draft social media policy from P&C Federation website with adaptations presented. Policy references a P&C Code of conduct therefore one needs to be in place prior to the implementation of the social media policy. Action: KB keep on agenda
- **5 point summary-** **CM to complete and send to Leah by Wednesday 1st June.**

5. Correspondence:

- a. **IN-** Letter from NSW Teacher Federation regarding the recent strike action.
- b. **OUT-** acquittal for the Deniliquin RSL grant completed.

6. Reports:

- a. **Treasurer's:** tabled by Leanne Mulham. **Moved: LM Seconded: SM**
- b. **Canteen**
Action: insurance claim for the freezer
Moved: CM Seconded: MR
- c. **Driver Ed:** Communication from JF. No meeting held this year as yet. Plan to have one in next 2 weeks.
- d. **Principal:** tabled and will be included with minutes.

7. General Business:

- a. Outdoor sign stuck on FB logo- Action Glen

- b. Trees: Maple are the chosen species. Sue to coordinate pick up. Council to coordinate with school regarding planting.
 - c. COVID intensive literacy Support- \$250 000 to provide support children who have been impacted with literacy and numeracy only be spent on staff.
 - d. Terms of reference- to include offer of Zoom for remote access. MR to send link which will be included in meeting reminder.
8. **Meeting closed:** 7.06pm
9. **Next meeting:** Tuesday 28th June 2022 6.00pm