

'Bring Your Own Device' Policy

Rationale

The centrally driven and supported model for the supply of technology resources in education is no longer a model which can meet the demands of teachers and students. Deniliquin High School values the rich learning experiences that tightly integrated interactions with technology brings. The promotion and advancement of this integration is core to the school's educational philosophies.

By facilitating Bring Your Own Device (BYOD), Deniliquin High School empowers its students and gives them direct involvement in the way they use technology in their learning. At the same time, BYOD enables teachers to build on their experiences in the previous centrally delivered model and adapt to this new heterogeneous BYOD environment without losing the core technological capabilities on which they have been able to rely.

Objectives

1. To facilitate and promote the bringing of a computing device to school by *all* students in Years 7 - 12 for use in their education.
2. To provide a safe environment in which students can achieve Objective 1.
3. To ensure a minimum standard of device compatibility.
4. To enable students to use technology to further their learning, independently and in structured lessons.
5. To provide a basis on which Deniliquin High School teachers can continue to tailor lesson delivery so that students can use their devices in class toward specific learning outcomes.

Actions

Students and Parents/Carers

- Eventually, all students in Years 7 - 12 will be expected to bring a computing device to school each day.
- This device must be a personal device of student's own choosing and ownership which meets the **Device Specification** (Appendix 1 & 2).
- Prior to bringing a personal device for the first time, students and their parents must read and sign the BYOD User Charter which sets out the responsibilities and expectations for use of the personal device at Deniliquin High School.
- Students must use their device in accordance with the:
 - Deniliquin High School's Cyber Safety Policy
 - Department of Education and Communities' *Student Use of Digital Devices and Online Services policy*
 - BYOD User Charter
- Abide by best practices for digital devices (Appendix 3).
- Students must follow teachers' directions as to appropriate use of their devices in class.
- Each student is absolutely and solely responsible for the care and conduct of their own personal device whilst:
 - at school or at other school activities
 - travelling to and from school or to and from other school activities
 - Students must connect their device to the designated wireless data network supplied by Deniliquin High School using their own, individual user account credentials only. Students who also have a TAFE level user account **MUST NOT** use it at school. Students must not connect to any other network, wired, wireless or cellular. Students must not bridge the Deniliquin High School designated network to any other network.



Teachers

- Teachers should encourage and facilitate the use of students' devices in their classes where they deem appropriate. Use of students' own devices in class is, however, at the sole discretion of the teacher.
- Teachers should follow standard discipline procedures in case a student fails to bring their device, in the same manner as if a student fails to bring any other required material to class.

Deniliquin High School will;

- Maintain a **BYOD Equity Policy** to ensure all students, no matter their family's financial means, have access to the computing resources, inside and outside of class time, that are required by their coursework.
- Provide a **BYOD User Charter** to list the responsibilities and expectations of each student and their families in the BYOD program (Appendix 6).
- Ensure a copy of the **BYOD User Charter** is signed by each student and their parents prior to allowing the student's device to be brought to school.
- Publish a **Device Specification** that describes the requirements for devices brought to school pursuant to the BYOD program. This Device Specification may include requirements for devices specifications that go to:
 - o Size or form factor
 - o Network connectivity.
 - o Operating system and standard software
 - o Input method.
 - o Security measures
 - o Battery runtime
 - o Other device feature or software requirements determined by the school.
- Provide a wireless network with filtered Internet connection to which students may connect their BYOD program device.
- Provide support to assist students with establishing network connectivity with the BYOD program device.
- Accept no responsibility for loss or damage to, or for maintenance or repair required on a student's own device through any act or omission resulting from the negligence or otherwise of the school, a member of the school staff or of another student.
- Should a student's device fail to meet a requirement of the **Device Specification**, the school will not facilitate the student's access to any network or school services. The school may direct a student to cease bringing a device to school which does not meet all the requirements of the **Device Specification**.

Signed student agreement

	To help students demonstrate their responsible use of technology, the school will require students to read and sign the BYOD User Charter that outlines the school expectations around appropriate, and inappropriate, use of technology. Students will acknowledge the school's expectations and accept consequences for any breaches of the student agreement.
	Any questions about this policy and related procedures should be addressed to: Technology Co-ordinator (Mr M Kiley) Deputy Principals (Mrs R Kiley or Mrs M Hindriks).

1. Purpose

The Deniliquin High School Bring Your Own Device (BYOD) Program gives freedom to students and their families to tailor their choice of technology to their own educational needs. Students and parents must be aware of and consent to the program's boundaries described in this **BYOD User Charter**.

2. Scope and Definitions

2.1: Parties

This agreement is between Deniliquin High School, a student currently attending or who will be attending Deniliquin High School, and their parent or carer.

2.2: "Student" and "Students"

Reference in this agreement to Student or Students means a student currently attending or who will be attending Deniliquin High School and binds their parent or carer.

2.3: "Bring Your Own Device User Charter"

This agreement may be referred to as the Bring Your Own Device User Charter or BYOD User Charter.

2.4: "Device"

Reference in this agreement to Device means an electronic device brought by a student to Deniliquin High School pursuant to the school's Bring Your Own Device program and this BYOD User Charter.

3. Equipment

3.1: Custodianship

The device brought to school pursuant to this policy must be able to be brought to school by the student on every school day and be solely the students to use throughout the school day.

3.2: Choice of equipment

The device must meet all the requirements of the **Device Specification**. This includes meeting any required physical device characteristics and the having the listed software installed. The **Device Specification** is a separate document available from Deniliquin High School.

3.3: Use of alternate equipment

Equipment which is not in accordance with clause (3.2) is not permitted for use in the Bring Your Own Device program in the absence of a separate agreement between the parties for the use of such equipment.

3.4: Damage or loss of equipment

- 3.4.1:** Students bring their own device for use at Deniliquin High School at their own risk.
- 3.4.2:** For the removal of any doubt, Deniliquin High School will not be responsible for any loss, theft or damage to the device or data stored on the device while the device is at school or during a school-related activity, absolutely, in negligence or otherwise.
- 3.4.3:** Parents and students should consider whether their device requires insurance and whether specific accidental loss and breakage insurance is appropriate for the device.
- 3.4.4:** In circumstances where a device is damaged by abuse or malicious act of another student ("the other student"), reimbursement may be required. The Principal will, having regard to all the circumstances of the matter, determine whether the other student is

responsible for the damage to the device and whether costs incurred in the repair of the device should be borne by the other student.

3.4.5: The above clause (3.4.4) does not bind students to the determination of the Principal.

3.4.6: In accordance with clause (6.5) below, students should not bring peripheral equipment, including power chargers and cables to school with their device. Liability for damage or loss of peripheral equipment will in all circumstances be borne by the student.

4. Standards for equipment care

Students are responsible for:

- a) Taking due care of the device in accordance with school guidelines.
- b) Adhering to the Department of Education and Communities' policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04).
- c) Backing up all data securely. All electronic data and resources used for school coursework must be stored on another device or electronic medium accessible on demand. Students must not rely on the continued integrity of data on their device.

5. Misuse of equipment and communication systems

5.1 Students bring their own device for use at Deniliquin High School at their own risk.

5.2 *Standard* school discipline procedures apply for misuse of the device contrary to this BYOD User Charter or other school rules.

6. Acceptable equipment and communication system use

6.1 Students bring their own device for use at Deniliquin High School at their own risk.

6.2 Use of the device during the school day is at the discretion of teachers and staff. Students must use their device as directed by their teacher.

6.3 The primary purpose of the device at school is educational.

6.4 Students must bring their device to school fully charged.

6.5 Students should avoid bringing peripheral device equipment to school with the device.

Peripheral equipment includes:

- a) chargers
- b) charging cables
- c) docking cradles, except for a docking cradle that includes a keyboard integrated into the peripheral.
- d) adapters for the connection of video output or data transfer

6.6 While at school, all material on the device is subject to review by school staff.

6.7 Students are to connect their device to the designated wireless network only. Students are not to connect their device to other wired, wireless, or cellular networks whilst at school.

6.8 Students are not to create, participate in, or circulate content that attempts to undermine, hack into and/or bypass the hardware and software security mechanisms that are in place.

6.9 Upon enrolment into a New South Wales Government school, parental/carer permission was sought to allow the student to access the Internet at school based on the Department of Education and Communities' policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04). Extracts are provided below. This policy forms part of this Bring Your Own Device User Charter.