

# Deniliquin High School P&C Association

## Meeting Minutes

Wednesday 26 February 2025, 5:30 pm

Deniliquin High School meeting room and via Microsoft Teams

- **Welcome and Acknowledgement of Country**
- **Present:** Kylie Barker, Belinda Baker, Leanne Mulham, Meagan Rodda, Ian Paton, Tarria Moore, Rachel Phillis-Campbell, Sandy Dellwo, Christina Mildren, Chloe Szejman, Wally Bulmer, Vince Kelly, Michelle Paton, Shannon Bulmer, Glen Warren
- **Apologies:** Donna Van Lieshout,
- **Conflicts of interest** - Nil
- **Minutes of the previous meeting**  
**Moved:** Wally Bulmer                      **Seconded:** Vince Kelly
- **Business arising**

Action	Who	When	Status
Meet with Canteen to discuss Centrelink volunteer option  Need to talk to canteen to fill them in on what is required. Over 55 need to be registered for JobSeeker (registered for voluntary work) Meagan to look through emails for a confirmation email that we are registered. Check with Sureway Meagan will look at ad that Rams used - ad has been completed.  Meagan to check with Christina	Christina	Feb	Ongoing
Put National Volunteers day on P&C calendar	Meagan	Feb	Completed
Send Glen P&C Calendar to combine with school calendar - need to decide dates first	Meagan	Mar	Ongoing
Invite community to Drivers Ed through FB post	Meagan	Nov	Completed
Write letter to minister about funding cuts. Letter to council too  Letter has been written. Wally to send it to P&C for checking. Wally to deliver to Helen Dalton	Adrian	Feb	In progress
Raffle for Presentation Night	Meagan/Donna to sell tickets	Dec	Cancelled due to unavailability of volunteers to assist with

			organisatio n
Write letter to Council and Ute Muster for monetary donation for Art project to be displayed at Ute Muster site	Meagan & Donna	Feb	Ongoing
Bookkeeper role - need to find someone for this role	All	Feb	Completed
Audit - approach BMC for quote Chase up	Vince	Feb	Janine has a quote

- **Correspondence**

- In

- Priscilla Wharton - remove from mailing list.
- Internal emails to finalise Driver Ed lesson vouchers
- Jenny Fellows - Driver Ed schedule
- Phillipa Mitchell - sports bras initiative
- Brian Purtill - expiry to be added to vouchers
- Vince Kelly - audit information
- ACNC newsletter
- AKW Fleming Partners - statement
- MYOB - bank account added
- Vincent Kelly - copy of letter sent to Council regarding bus stop
- Leanne Mulham - suggestion to nominate Driver Ed for Aust Day awards
- Leanne Mulham to DHS- following up regarding trees on Wellington St
- Glen Warren - following up regarding trees on Wellington St
- Anita Ingram - prize values for presentation night
- Leanne Mulham - suggestion fo volunteering grant
- Elena Mulham - acceptance of Gillespie award
- Lisa Pyle - interest in book keeper role
- Chloe Szejman - suggestion to publish all meeting dates for 2025
- Andrews Insurance - Canteen claim
- Vince Kelly - grants opportunity
- Lisa Wishart - invoice for Panbrake
- Glen Warren - question for P&C webinar
- Jenny Fellows - Driver Ed summary & contact for book keeper
- Kate Butler - Issue with book keeper being an employee

- Out

- Janine Barlow to Sue Mulligan - BAS December
- Janine Barlow to Sue Mulligan - NFP lodgement query
- Meagan Rodda to Glen Warren - question for P&C webinar
- Christina Mildren - speech for presentation night

- P&C mailing list - help to find book keeper

- **Reports**

- Treasurer report - Term deposit maturing in April

Breakfast program - Shannon to transfer money as a donation.

Meagan to ask Anita for a list of Presentation night awards - talk to Marita as well about why students are not claiming awards.

Maybe look at using gift cards next time? Shop local

- **Moved:** Shannon Bulmer
- **Seconded:** Meagan Rodda

- **Canteen report - Debit card motion tabled**

First meeting last Friday.

Minutes have been emailed out

Proposed motion to apply for a debit card for canteen to replace petty cash system.

Consulted with P&C Federation.

Bank account linked to a debit card to purchase food items that can't be purchased with a purchase order. Secondary bank account with a pre determined value of \$350 at one time. \$2500 will be allocated annually. Two people have to authorise money to go into the account.

## Card through Westpac Bank

**Motion moved:** Christina Mildren

**Seconded:** Belinda Baker

## Everyone in favour

- Issues with power and Freezer in the coolroom and so stock was lost.
- Put a message on fb regarding volunteers for Canteen.
- Canteen will look at info for prospective parents on time requirements for volunteering in canteen
- School to consider when chocolates are sold for fundraising - the profit goes out of the school. When they purchase from the canteen money stays in the school.
- St Michael's are continuing their arrangements with the canteen in 2025.
- Needing to monitor the age of equipment in the canteen and cost of repairing vs purchasing a new one.

- **Drivers Ed report** - Nil. No meeting so far this year

- **Principal report - tabled**

- Has the school reached out to parents who have chosen to attend school elsewhere? Difficult to do because the school only knows who puts in an EOI to attend the school.
- Suggestion to take a small group of teachers to a presentation at the Primary schools. P&C to be involved as well. Needs to be early in the year.
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- More numbers means - more teachers, more money, a full-time General Assistant
- School is meeting with the council to look at how they can work together.
- No staff vacancies at the moment.

e. **Homework Centre** - approval for 2025.

Great numbers in 2024. Lots of the same students come back each week.

Grateful for food that is provided by the P&C.

Looking at having a Senior focus on a Thursday afternoon.

Put promotion back on facebook.

Moved: Kylie Barker

Seconded: Meagan Rodda

- **Membership (new financial members until close AGM 2025) - Tarria Moore, Rachel C**
- **WWCC - Nil**
- **Policies and key documents - Nil**
- **State representative support - Nil**
- **Calendar of events/Fundraising**
  - a. Glen to ask SRC for a fundraising idea for them to raise money for the school and items for wishlist.
- **School promotion**
  - Year 7 BBQ - Monday 3rd March 6pm to 7pm - Meagan to get flyers printed and Wally, Vince, Shannon, Rach to hand out.
  - Promotional video progress - having trouble getting into the school to meet with Matt Kiley. They have questions they want to ask teachers.
- **General business**
  - a. Fundraising dates for year - done
  - b. Book keeper role - Vote in Lisa Pyle as Vice President  
Moved: Meagan Rodda                      Seconded: Shannon Bulmer
  - c. Auditors - Shannon to investigate
  - d. Country Education Fund - fundraiser - send to Glen to pass on.
  - e. Initiative to recognise teachers/Welcome to new teachers - Meagan to reach out to Kate. Just for Sam and Brenton. Jenny Fellows runs Deni Social Link - Harry Pepper Voucher?  
Maybe ask Jenny if she would organise a welcome pack.
  - f. Date for AGM - roles to be filled - President and Secretary- 26 March
  - g. Ideas for more members/volunteers - Meagan to put post up for canteen volunteers. Approach the Primary school P&C's to see who their members are/were. High School P&C members to go to Primary school P&C and talk about high school P&C.
  - h. Grants officer - look for someone at AGM. Sandy is very good at grants.
  - i. ERC community strategic plan and education goals - education has been put into the plan. Part of the growth strategy - retain and attract teachers.

- Meeting ended: 6:45 pm
- Next meeting - Wed Mar 26 @5:30 pm

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<p>Meet with Canteen to discuss Centrelink volunteer option</p> <p>Need to talk to canteen to fill them in on what is required. Over 55 need to be registered for JobSeeker (registered for voluntary work)</p> <p>Meagan to look through emails for a confirmation email that we are registered. Check with Sureway Meagan will look at ad that Rams used.</p>	Christina	February	
Advertise for canteen volunteers on facebook	Meagan	March	
Send P&C calendar to Glen	Meagan	March	
Finalise letter to Helen Dalton and deliver	Wally	March	
Write letter to Council and Ute Muster for monetary donation for Art project to be displayed at Ute Muster site	Meagan and Donna	March	
Determine suitable person for audit	Shannon and executive	March	
Promote homework centre on facebook	Meagan	March	
Ask SRC for fundraising ideas they can run to raise money for the school. Ask SRC for wishlist items that could be bought with the money raised.	Glen	March	
Year 7 BBQ - hand out P&C flyers and collect email addresses. Meagan to get Leah to print flyers	Wally, Shannon, Vince, Rachael Meagan	March	
Speak to Matt Kiley about the promotional video	Glen	March	
Country Education Fund fundraiser. Send information to Glen	Meagan	March	
Welcome to new teachers. Find out from Kate what we included last year. See if Jenny Fellows would put the packs together and invite new teachers to her Deni Social Link group.	Meagan	March	