

Deniliquin High School P&C Association

Meeting Minutes

Tuesday 28 May 2024, 6.00pm

Deniliquin High School meeting room and via Microsoft Teams

1. **Welcome and Acknowledgement of Country**
2. **Present:** Christina Mildren (online), Leanne Mulham, Shannon Bulmer (chair), Pam Sinha, Belinda Baker, Glen Warren, Meagan Rodda (minutes), Chelsea Lilford
3. **Apologies:** Janine Barlow, Karen Luckel, Kate Butler, Adrian & Peata Smith, Donna Van Lieshout, Wally Bulmer, Charmaine Marshall, Robyn Kiley, Michelle Hindriks
4. **Conflicts of interest** - Nil
5. **Minutes of the previous meeting**
Moved: Leanne Mulham **Seconded:** Belinda Baker
6. **Business arising**

Action	Who	When	Status
Teacher retention activities: Note of appreciation to current teachers Chelsea to get cards from Jo Kids to write personalised message and chocolate - 87 to do - Donna to follow up with Jo status. Glen to send staff list to Kate Donna to check on progress Kate waiting on news of cards Envelopes and cards have been dropped off and everything should be in progress. Chelsea catching up with Jo tomorrow. Kids working on cards today. Chelsea will notify of timeline.	Kate Chelsea Glen Donna	May	Ongoing
Presentation prize in honor of Nick Robinson		Held over until September	
High pressure the BBQ area to have it come up looking great	Wally	May	Ongoing
Put together welcome pack for new teacher	Kate	May	Completed
Put in insurance claim for Thermomix and Square reader	Shannon	May	Completed
See if Thermomix invoice contained serial number	Lisa W	May	Completed
Find secure storage for Square readers when replaced and engrave Thermomix/record serial number	Canteen	June	Completed

Action	Who	When	Status
Promote need for secretary and Canteen volunteers on Facebook	Meagan	May	Completed
Meet with Canteen to discuss Centrelink volunteer option	Kate	July	Ongoing
Price Canteen laptop purchase through school	Lisa W	May	Completed
Look at options for left over Showcase BBQ food Canteen are still working through the left overs.	Donna Leanne	May	Completed
Add Nicole Felmingham and Anthony O'Donnell to member register as financial	Meagan	May	Completed
Put March 2025 Showcase in P&C calendar for discussion in October	Meagan	May	Completed
Prepare procedures for pre and post AGM tasks	Kate	June	Ongoing
Congratulations card to Jenny Fellow from P&C	Meagan	May	Ongoing
School pay canteen tap repair and reimburse by P&C less GST	Lisa/Janine	May	Completed
Put vacant secretary position on the agenda for next meeting	Meagan	May	Completed
Invest \$120,000 from Westpac Reserve account in interest bearing account Filled out paperwork. Just needs to be signed at Bendigo	Shannon	May	Completed
Include school promotion as agenda item	Secretary	Ongoing	Completed
Fundraising event ideas at next meeting	Committee	May	Completed
Ask Vince if he's interested in golf day Determine possible date and tentatively book Leanne emailed vince	Meagan Leanne	May	Completed
Glenn to provide wish list items for Deb money	Glen	May	Completed
Discuss with Driver's Ed any specific project for Deb donation	Leanne	May	Completed

7. Correspondence

In

- a. Jenny Fellows - interest in receiving funds from deb ball for second driving lesson
- b. Laura Stahl - remove from mailing list
- c. Glen Warren - wish list requests
 - i. girls AFL jumpers
 - ii. Great vic bike rid

- iii. STEM program
- iv. Science
- v. Support faculty
- vi. Careers
- d. Pam Sinha - School Leadership Program donation request
- e. Kylie Barker - wishlist item for TAS
- f. Tomas Edwards - State representative list
- g. ACNC communication
- h. Glen Warren - confirming Leah can send State Rep letters
- i. Jenny Fellows - notification of no Driver's Ed meeting
- j. Lisa Wishart - laptop for canteen
- k. Bianca Armytage - state rep swimming
- l. P&C Federation - magazine

Out

- a. Jenny Fellows - offer of second driving lesson
- b. Vince Kelly - request to help organise Golf day
- c. Glen Warren - copy of State Rep letter to forward to Leah
- d. Glen Warren - procedures for State Rep letters
- e. Tom Edwards - seeking clarification of eligibility for state rep subsidy
- f. Kylie Barker, Matt Kiley, Donna V, Canteen - informing of decision to donate leftover meat from showcase night
- g. Christina Mildren - insurance for thermomix and square terminal replacement
- h. David Gove - acknowledging creative writers donation

8. Reports

- a. Treasurer report
 - Nothing of note
 - **Moved:** Shannon Bulmer **Seconded:** Leanne Mulham
- b. Canteen report
 - Tabled by Christina Mildren
 - Have until Sept to satisfy new food safety requirements
 - Canteen have a \$500 limit without approval from main committee
 - **Moved:** Christina Mildren **Seconded:** Chelsea Lilford
- c. Drivers Ed report - NIL
- d. Principal report
 - Report tabled by Glen Warren
 - School will look at using parents to help out with travel because we can't subsidize
 - Will retain additional staffing positions
 - MR to do FB post reminding families to pay their voluntary school contributions through school bytes.
 - Staff are completing Trauma Informed Practice
 - Celebrating Reconciliation week this week

9. Membership (new financial members until close AGM 2025) - Nil

10. WWCC - New members to email details to P&C email address

11. Policies and key documents - Nil

12. State representative support - Glen to follow up and see if letters have been sent

13. Calendar of events/Fundraising

a. Fundraising ideas

- Come and try event - music, cooking, painting, craft, woodwork, science, computing, resume writing

b. Golf day - 3rd November. Shannon Bulmer and Vince Kelly. Chelsea Lilford to get some pro golfers. Simon O'Donnell, Todd Marshall - auction off to play with them

14. School promotion

Put on facebook each week 3 upcoming events, similar to what is in the newsletter. Glen to speak to Leah.

15. General business

- Secretary and President positions - Wally to step in as President, MR to continue as secretary. Put on agenda to vote in at next meeting.
- Wishlist items - Murray Irrigation sponsor 3 x \$5000 (School applied last year, so P&C should apply this year)
 - School leadership program - travel subsidy of \$100 per student
 - Great Vic Bike ride - apply for Murray Irrigation grant
 - Support faculty - washing machine and 3 x garden seats \$1256.00
 - Science - Gel Electrophoresis Kits \$4644.00
 - STEM 2024 - look at future fundraising
 - AFL jumpers - apply for Murray Irrigation grant
 - First Impressions Last - \$2200 from Deb money
 - TAS Manual Panbrake - Postpone until GWA speaks to TAS

16. Meeting ended: 7:26 pm

17. Next meeting - Tuesday 25th June

New actions

Action	Who	When	Status
Cards for Teachers	Chelsea	June	
Presentation prize in honor of Nick Robinson	Committee	September	
High pressure the BBQ area to have it come up looking great	Wally	June	
Meet with Canteen to discuss Centrelink volunteer option	Peata?	June	
Prepare procedures for pre and post AGM tasks	Kate	June	
Congratulations card to Jenny Fellow from P&C	Meagan	June	

Action	Who	When	Status
Facebook post for voluntary contributions	Meagan	June	
WWCC - email details to deniliquinhighschoolpandc@gmail.com if haven't supplied previously	All committee	June	
State rep support - see if letters have been sent	Glen	June	
Pro golfers or celebrities for Golf day	Chelsea	June	
Put upcoming events on FB each week	Glen to ask Leah	June	
Put election of president and secretary on June agenda	Meagan	June	
Wishlist items - apply for grant and payment to school	Shannon	June	