

# Deniliquin High School P&C Association

## Meeting Minutes

Wednesday 27 November 2024, 5:30 pm

Deniliquin High School meeting room and via Microsoft Teams

- **Welcome and Acknowledgement of Country**
- **Present:** Glen Warren, Meagan Rodda, Shannon Bulmer, Vince Kelly, Donna van lieshout, Janine B, Peata & Adrian Smith (online), Michael McKeon, Wally Bulmer, Belinda Baker
- **Apologies:** Christina Mildren, Leanne Mulham
- **Conflicts of interest** - Nil
- **Minutes of the previous meeting**  
**Moved:** Shannon Bulmer      **Seconded:** Meagan Rodda
- **Business arising**

Action	Who	When	Status
Teacher retention activities: Note of appreciation to current teachers Chelsea to get cards from Jo Kids to write personalised message and chocolate - 87 to do - Donna to follow up with Jo status. Glen to send staff list to Kate Donna to check on progress Kate waiting on news of cards Envelopes and cards have been dropped off and everything should be in progress. Chelsea catching up with Jo tomorrow. Kids working on cards today. Chelsea will notify of timeline.  <b>Chelsea not present.</b>  <b>Meagan to touch base with Donna</b>	Chelsea	October	Look to start a new initiative to recognise teachers in the new year.
Meet with Canteen to discuss Centrelink volunteer option  Need to talk to canteen to fill them in on what is required. Over 55 need to be registered for JobSeeker (registered for voluntary work) Meagan to look through emails for a confirmation email that we are registered. Check with Sureway Meagan will look at ad that Rams used - ad has been completed.  Meagan to check with Christina	Peata/Christina	October	Ongoing

<p>Presentation day awards:  Graham Mckindley - Business  Pauline Huntington - Community  Nick Robinson - Music  Creative Writers Group</p> <p>Christina to do speech on behalf of P&amp;C</p> <p>Raffle - ute muster ticket and rug</p> <p>Di Gallpen award - hasn't been cashed by recipient  (chase up recipient from last year - Kaili Anderson???)</p> <p>2 x 150 awards - money from last year. Janine to pay 150 only and use money that hasn't been claimed.</p>	Meagan to notify the school	November	Completed
<p>Booker keeper payment. Conversation with Janine</p> <p>Janine to be paid \$2000</p>	Shannon	Nov	Completed
Wishlist spreadsheet - setup to keep track of requests	Meagan	Nov	Completed
Flyer for transition bag	Meagan	Nov	Completed
<p>Wishlist form - Add "How will you promote that the P&amp;C purchased this item?"</p> <p>State rep letter - remove the 'do you want to be added to P&amp;C mailing list'</p> <p>Replace with "By accepting this offer, you agree to be placed on the P&amp;C mailing list"</p>	Meagan	Nov	Completed
Photo of HSC markers for paper	Meagan to email Michelle	Nov	Completed
Promotion of P&C donations for 2024 on facebook	Meagan	Nov	Completed
<p>Flyer for Jobseeker program for Canteen.</p> <p>Meagan to look at flyer that Ram's used</p>	Meagan	Nov	Completed

- **Correspondence**

**In**

- Janine Barlow - resignation from bookkeeper role
- MYOB - changes to bank account
- MYOB - security changes
- Glen Warren - acknowledgement of changes to wishlist form
- Jenny Fellows - congratulations on success of golf fundraiser

- Anita Ingram - presentation night organisation
- Robyn Kiley - HSC markers
- Robyn Kiley - presentation night - raffle and speech to be kept short
- ACNC publication
- Leah Robinson - flyer for transition
- AKW Fleming - tax invoice
- Jess Kitchen - invoice for video
- Jess Kitchen - reminder to sign video doc agreement
- Sue Mulligan - apologies for golf day
- Purtill group - invoice
- Jane Hillier, Glen Warren, Rachel Phillis-Campbell - apologies for 27 Oct meeting
- AKW accounts invoice
- Stacey Clancy - remove from mailing list
- Menadue floor coverings - permission to use rug for raffle
- Federation of P&C - audit information
- Federation of P&C - debit card information
- Anita Ingram - report for presentation night booklet
- Phillipa Mitchell - sports bras
  
- Out
  - Anita Ingram, Robyn Kiley - presentation day organisation
  - Leah Robinson, Glen Warren - year 6 transition flyer
  - Leah Robinson - changing of wording to state rep letters
  - Robyn Kiley, Michelle Hindriks - HSC markers for PT
  - Purtill group - purchase fuel cards for golf prizes
  - Glen Warren - change to wishlist form
  - P&C Association - clarification of audit requirements
  
- **Reports**
  - a. Treasurer report
    - **Moved:** Shannon Bulmer **Seconded:** Donna Van Lieshout
  - b. **Canteen report - tabled**

Meagan to put national volunteers day on P&C calendar. National volunteers day is in May. Send P&C calendar to Glen to combine with school calendar.
  - c. **Drivers Ed report** - next week. Final meeting this afternoon. Invitation is open to all members of P&C and community to come and see. Monday at memorial park. Meagan to do post with timetable and invite community. Finley and Hay are not coming this year. Barham not coming either. If other schools are involved in the future - ask their P&C's to contribute.
  - d. **Principal report** - tabled

Loss of \$550,000 in flexible funding. Cut drought funding too. Acknowledged Michelle Hindrik's role as DP. Thank you to P&C for our efforts.

Adrian to write a letter to minister about funding cuts. Letter to council too.

e. **Homework Centre** - will wind up for the year next week. Looking for another staff member to assist next year.

- **Membership (new financial members until close AGM 2025) - Nil**
- **WWCC - Nil**
- **Policies and key documents - Nil**
- **State representative support - Nil**
- **Calendar of events/Fundraising**
  - a. Golf day - suggestion of maybe running as 9 holes on a Friday afternoon. Could have music. Sundays for other charities have not always been successful. Panbrake has been ordered. Need to publicise when it comes.
  - b. Raffle for presentation night with ute muster ticket and rug - leave tickets at front office, henry street, canteen etc 17th Dec Presentation. Start 7:30 pm. Meagan and Donna will sell tickets. Wally to help sell a book.
  - c. Set fundraising dates for calendar for 2025 - hold over until next meeting
- **School promotion**
- **General business**
  - a. Meeting day and time - Wed 5:30 pm
  - b. Breakfast program - Donna - ongoing commitment from P&C  
Runs M, W, F - staff and students volunteer, life skills for support class - they cook. Foodbank and Bakers Delight support. Social skills and manners of students have improved. Request for \$3800.  
Moved: Meagan                      Seconded: Shannon
  - c. Art with Jo Wellbeing program - Donna  
Have had the program since 2020. Changes to employment of paraprofessionals, it cannot continue in its current form.  
Two projects committed to that are in jeopardy - mural project - in conjunction with Deni Council and Ute Muster. 30 panels and individual cut out pieces. Take 2 weeks to complete under direction of Anthony's team. Displayed at the ute muster 6.5 hours x 10 days x \$55 = \$3575  
Mural in wellbeing - 2nd priority - undercoat completed. \$3217.50  
Needs to have a plaque recognising High School and P&C contribution. We retain ownership of the piece  
  
Art project has helped to develop resilience. Promoted in newsletter and facebook, pastoral times. Acknowledged at display at Ute Muster.

Ask Anthony's team if they would be prepared to run a workshop as a fundraiser to recoup some costs.

Meagan to work with Donna to draft a letter to Council and Ute Muster.

Moved: Vince Kelly

Seconded: Wally Bulmer

- d. Bookkeeper role - Thank you to Janine for her time in this role. Need to look into whether Bookkeeper role has to be an executive position. Janine to talk to Shannon about doing the role, if not brainstorm who else may do the role. Requires anywhere from 2-3 hours a week. Janine will be paid as an employee. \$2000 + super - need to look at what going award is \$30 pp ??? Clerks award.
  - e. Audit - Flemings is no longer doing audit. Doesn't necessarily have to be an accountant. Will approach BMC for a quote. Vince to ask.
- **Meeting ended: 6:45 pm**
  - **Next meeting - Wed Feb 26 @5:30 pm**

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