

Deniliquin High School P&C Association

Meeting Minutes

Wednesday 25 September 2024, 5:30 pm

Deniliquin High School meeting room and via Microsoft Teams

- **Welcome and Acknowledgement of Country**
- **Present:** Adrian & Peata Smith (online), Robyn Kiley, Michelle Hindriks, Brenda Norman, Shannon Bulmer, Leanne Mulham, Christina Mildren (online), Vince Kelly (Late), Michael McKeon (Late)
- **Apologies:** Belinda Baker, Donna Van Lieshout, Rachel Phillis-Campbell, Glen Warren, Sandy Dellwo, Wally Bulmer
- **Conflicts of interest** - Nil
- **Minutes of the previous meeting**
Moved: Robyn Kiley **Seconded:** Leanne Mulham
- **Business arising**

Action	Who	When	Status
Teacher retention activities: Note of appreciation to current teachers Chelsea to get cards from Jo Kids to write personalised message and chocolate - 87 to do - Donna to follow up with Jo status. Glen to send staff list to Kate Donna to check on progress Kate waiting on news of cards Envelopes and cards have been dropped off and everything should be in progress. Chelsea catching up with Jo tomorrow. Kids working on cards today. Chelsea will notify of timeline. Chelsea not present. Meagan to touch base with Donna	Chelsea	September	Ongoing
Presentation prize in honor of Nick Robinson Robyn to check with Leah Would have: Graham McKindlay - business, Nick-Robinson - ask Leah? Music? and Pauline Huntington -community \$100	Committee	September	Ongoing
High pressure the BBQ area to have it come up looking great Tried over holidays but limited access	Wally	September	Done
Meet with Canteen to discuss Centrelink volunteer option Peata to follow through with this	Peata/Christina	September	Ongoing

Action	Who	When	Status
Meagan to check for approval letter. Volunteers to go to Centrelink and get form. Needs to be signed by the school.			
Prepare procedures for pre and post AGM tasks Meagan to message kate	Kate	September	Ongoing
WWCC - email details to deniliquinhighschoolpandc@gmail.com if not previously supplied	All committee	Ongoing	Ongoing
Remove Julie Crockett from Westpac	Janine	September	With bank
Payment for Electrophoresis kits (error in payment)	Shannon	September	Fixed
Follow up Monique Gordon e-mail and if travel support requested	Shannon	Sept	Completed
Arrange for Tom to provide State representative list to Leah so letters can be prepared. Determine current level for football team	Robyn	Sept	Done
Robyn to discuss with Anthony using school bytes to promote 2nd driving voucher if parent attends AMI was going to talk to Lisa W. Brian doesn't expect parents to be involved. Need to have physical vouchers for students to take home. Promotion in newsletter and fb after drivers ed	Robyn	Sept	Ongoing
Further investigating and getting quote from Jess Kitchin (ex-student commenced PR business) on ways she can assist us promote the school.	Shannon	Sept	In progress
Order and pay for 20 school magazines via school bytes. Ensure get reimbursed payment	Shannon	Sept	Done
Provide P&C with invoice for \$3,800 to go towards breakfast program	Lisa	Sept	Done
Discuss with Ace Radio potential content to promote Deniliquin High School	Vince	Sept	In progress
Prepare P & C report for school magazine by end of term Meagan to check	Meagan/Kate	Sept	Completed
Review school magazine and see if any additional opportunity to promote the school Pretty much covers everything. Just need to get it out in community	Shanon/Meagan	Sept	Done

- **Correspondence**

- In

- Julie Crockart - can still access Westpac account
 - Leah Robisnon - clarification of meeting date and time
 - ACNC newsletter
 - Jenny Fellows - Ute muster volunteers filled
 - Taylor McNamara (numerous) - follow up on State Rep payments
 - Connor Wilson, Pippa Wilson, Remi Baulch - state rep acceptance
 - Leah Robinson - copies of state rep letters
 - Lisa Wishart - business partner creation

- Out

- Taylor McNamara (numerous) - follow up on State Rep payments

- **Reports**

- a. Treasurer report

- - **Moved: Shan Seconded:Michelle**

- b. Canteen report

- - **Moved: Christina Mildren Seconded: Meagan Rodda**

- c. Drivers Ed report -

- Vince is a member of committee now to incorporate cycling etc

- Everything organised for this year. Ute muster quota is filled

- Moved: Leanne Mulham Seconded: Vince Kelly

- d. Principal report

- Year 12 final assembly
 - Charity auction raised \$1400 for Westmead Children's Hospital
 - Issues with junior boys toilets
 - Year 11 exams this week
 - Digital device policy on school bytes - BYOD across all year levels in 2025
 - Students will complete a digital citizenship course
 - New Captains announced
 - Excursion policy updated
 - Staffing - numbers will be cut by 4.5

- **Membership (new financial members until close AGM 2025) - Nil**

- **WWCC - Nil**

- **Policies and key documents - NIL**

- **State representative support - NIL**

- **Calendar of events/Fundraising**

- a. Golf day - going great. Poster out by end of week. Fundraising letter done
- b. Set fundraising dates for calendar for 2025 - held over

- **School promotion**

- Jess Kitchen - video
- Look at piggy backing on a Driver Ed video
- Look at ways school can build a relationship with the Edward River Council
- Look at promoting what I want to be and someone in Deni who is in that trade.
- Voted to spend \$1800 on video. Agree to spend up to \$4000.

- **General business**

- Breakfast program - is this an ongoing commitment (\$3800 agreed last meeting) - Talked to Donna
- Transition bags - what do we want to include? Send an email to be on our emailing list
- Bra initiative - Charity with breast screen service to look into.
- Homework centre - 18 last week, 1 this week

- **Meeting ended:**

- **Next meeting -** Wednesday 23 October at 5.30pm