

Deniliquin High School

Information for Students and Parents

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ADDRESS	Harfleur Street, Deniliquin NSW 2710 Email - deniliquin-h.school@det.nsw.edu.au Website - www.deniliquin-h.schools.nsw.gov.au	
TELEPHONE	OFFICE - (03) 5881 1211 FAX - (03) 5881 5115	
 PARENTS & CITIZENS ASSOCIATION meets: 4th Tuesday of each month at 6:00pm in the Meeting Room, Admin Block Principal: Mr Glen Warren Deputy Principal: Mr Peter Astill Deputy Principal: Ma Peter Bishanda 		
	TELEPHONE PARENTS & CITIZ 4 th Tuesday of each Principal: Mr Glen V	

Principal's Message

I am very pleased to be able to welcome students and parents to Deniliquin High School. Our school has an excellent reputation throughout the Riverina for providing students with a quality education that will provide the platform for future career pathways. At the same time we pride ourselves on equipping our students with the life skills that are so necessary to deal with the issues faced outside of school.

Deniliquin High School is proud to be a Positive Behaviour for Learning (PBL) school. Our values of Respect, Responsibility and Co-operation under pin everything that we do at the school. Students are encouraged to place high expectations on themselves and those around them.

This booklet is designed to assist new students by providing useful information about everyday procedures and school operations. The section entitled 'What do I do When' is a very useful guide.

In 2021 Year Advisers are: Year 7 – Mr Jacob Hird Year 8 – Miss Jess Grocott Year 9 – Ms Kylie Barker Year 10 – Mr John Lethbridge Year 11 – Miss Mandi Hatton Year 12 – Miss Jess Burton & Mrs Alex Glowrey

We encourage all students to talk to their year advisers if any support or information is needed.

Deniliquin High School will be a very enjoyable and rewarding experience if students are prepared to make the effort with their studies and make the most of all the opportunities that are available to them, the parent portal, school website, school newsletter and Facebook are updated and distributed to celebrate learning.

Mr Glen Warren **Principal**

MISSION STATEMENT

We Face the Task by fostering Respect, Responsibility and Co-operation to create a culture of support and excellence

Our mission is achieved through a number of groups in the school:

- The school executive oversees a broad based curriculum which is both academic and vocational in nature.
- Year Advisers Initial contact at the school for any students is with the Deputy Principal and their Year Adviser.
- School Counsellors Two School Counsellors are based at the High School and are available by appointment.
- The Student Representative Council Deniliquin High has an active SRC. Each year the students elect representatives from each year and meet regularly with a member of the teaching staff. Their purpose is to be a voice for the students in the school. They deal with issues such as student welfare, uniform, school image, fundraising and local matters.
- Extra curricula groups where students have the opportunity to participate include - State Language, Mathematics, Science, English and Technology Competitions, Debating, Problem Solving competitions like Tournament of the Minds, Musical Groups, Regional and State Sporting competitions, Excursions and Homework Centre.

ANTI-BULLYING POLICY

Bullying is a serious community problem and will not be tolerated at Deniliquin High. Victims of bullying may miss out on learning opportunities due to fear and anxiety, prolonged absenteeism and a downturn in self-esteem. In the longer term victims may suffer from poor self-confidence, poor social functioning and depression.

Bullies, too, suffer in the long term. A lack of empathy may interfere with their abilities to form lasting friendships and relationships. Their success at using aggression when bullying to get their own way and to exert power may mean that they do not learn strategies that are valued in adult life and the workplace. An example may include the ability to seek and give compromise. Aggression can become the bully's main way of relating to people in general, if it is continuously successful and therefore reinforce during childhood and adolescence.

Deniliquin High School works collaboratively with its staff, NSW DEC personnel, parents, students and the wider community in order to ensure that bullying does not interfere with any member's welfare.

Our policy recognises that each member of the school community has the right to:

- Feel safe in the school environment
- Be treated with respect and dignity
- Engage fruitfully in the learning process
- Attend school without fear or trepidation

Also, this policy recognises that each member of the school community has the following responsibilities:

- To make known to the Principal any situation that may compromise the safety of others
- To treat all members of the school community with respect and dignity
- To never interfere with a person's right to engage in learning
- To behave in a way that makes other school community members feel safe and secure.

ANTI-BULLYING POLICY CON'T

CYBER-BULLYING

Deniliquin High School rejects all forms of cyber-bullying. No student, staff member, parent, caregiver or community member should have to experience cyber-bullying within the learning or working environments.

Cyber-bullying can happen in school, or out of it, any hour of the day, from known people or sometimes by unknown people.

It is difficult to know exactly how many students are cyber-bullied, because they are less likely to report it, and it is usually not something parents and teachers can see.

Deniliquin High School has an active cyber-bullying policy. If an incident does occur, it is expected that it be reported promptly so it can be dealt with effectively.

Intervention:

Students are encouraged to:

- Follow Deniliquin High School's PBL expectations.
- Actively participate in class activities designed to reduce bullying activities and the building of strategies designed to prevent this.
- Communicate concerns.

Parents/carers are encouraged to:

- Speak to school staff as soon as possible following any incidents where the safety and wellbeing of their child/children are endangered.
- Model cyber-safety at home with their children and ensure online community and social networking site account rules are followed.

Teacher intervention procedures:

- Teachers regularly incorporate cyber-safety and social media activities into classroom activities.
- Encourage good practice and model good digital citizenship.

If students are being bullied, or know of other students being bullied, they should immediately contact their Year Adviser or the Deputy Principal.

BELL TIMES

The first bell of the day sounds at 8:50am.

Deniliquin High School has Vertical Roll groups; Roll groups are based on Year groups, approximately 20 students per group. Each morning the roll is called and announcements for the day are read out.

There are six 50 minute lessons a day with 2 breaks, recess and lunch.

PERIOD	MONDAY	TUESDAY	THURSDAY	FRIDAY	PERIOD	WEDNESDAY
Roll Call	8:50 - 8:58	8:50 - 8:58	8:50 - 8:58	8:50 - 8:58	Roll Call	8:50 - 8:58
1	9:00 - 9:50	9:00 - 9:50	9:00 - 9:50	9:00 - 9:50	1	9:00 - 9:50
2	9:53 - 10:43	9:53 - 10:43	9:53 - 10:43	9:53 -10:43	2	9:53 - 10:43
Recess	10:43 -11:03	10:43 - 11:03	10:43 - 11:03	10:43 - 11:03	Assembly	10:43 - 11:03
3	11:03 - 11:53	11:03 - 11:53	11:03 - 11:53	11:03 - 11:53	Recess	11:03 - 11:23
4	11:56 - 12:46	11:56 - 12:46	11:56 - 12:46	11:56 - 12:46	3	11:23 - 12:13
Lunch	12:46 - 1:26	12:46 - 1:26	12:46 - 1:26	12:46 - 1:26	4	12:16 - 1:06
5	1:26 - 2:16	1:26 - 2:16	1:26 - 2:16	1:26 - 2:16	Lunch	1:06 - 1:46
6	2:19 - 3:09	2:19 - 3:09	2:19 - 3:09	2:19 - 3:09	Sport	1:46 - 3:00

Student Information Book

CANTEEN

Deniliquin High School canteen operates daily and listed below are the current menu options.

Rolls Chicken Salad Roll Fresh Wrap Vegemite Roll Buttered Roll	\$6.40 \$5.00 \$2.60 \$2.20	Hot Food Hot Dog Sausage Roll Meat Pie Bruschetta Pizza	\$4.60 \$4.20 \$4.20 \$5.00
Rice Paper Rolls	\$5.20	Garlic Bread	\$3.20 \$5.50
Sandwiches		Vegetarian Pasty Potato Pie	\$5.50 \$5.50
Ham salad	\$6.00 \$5.00	Chicken Pie Garlic Bread	\$5.50 \$2.20
Salad Chicken salad	\$5.90 \$6.00	Ganic Bread	\$3.20
Chicken	\$4.60	Specials-once a week	
Chicken, lettuce and mayo	\$5.00	Lasagna	\$5.00
Ham, cheese & tomato	\$4.50	Steamed Dim Sims	\$1.00
Ham & cheese	\$4.20	Fried Rice	\$5.00
Ham & tomato Cheese & tomato	\$4.20 \$4.20	Spaghetti Bolognaise Ham and Cheese Scroll	\$5.00 \$4.20
	\$4.20 \$3.50		\$4.20 \$5.00
Egg & lettuce	\$ 3.50	Hot Roast Beef & Gravy roll Carbonara	\$5.00 \$5.00
Toasted Sandwiches		Chicken Pilaf	\$5.00
Ham & cheese	\$4.40	Meatball Sub	\$5.00
	·	Chicken Burger	\$5.00
Soup			
Pumpkin	\$4.60	Drinks	
Chicken and Vegetable	\$4.60	Water 600ml	\$2.80
With a buttered roll	\$6.50	Tropical Juice	\$2.00 \$2.00
Salad		Apple & Black Currant Juice Orange Juice	\$2.00 \$3.40
Salad bowls to order	\$6.50	Coke No Sugar 450ml	\$4.50
	<i>Q</i> O O O	Diet Coke 450ml	\$4.50
Fruit Salad		Chocolate Milk 500ml	\$4.60
Fruit salad & yoghurt	\$4.00	Ice Coffee Milk 500ml	\$4.60
		Strawberry Milk 500ml	\$4.60
Hot Rolls	MF 00	Strawberry Milk 500ml	\$4.60
Chicken, Cheese & Mayo	\$5.80	Speake	
Cheese and Vegemite	\$4.00	Snacks Paddle Pops	\$1.80
		Icypole Twist	\$1.20
		Red Rock Deli Chips	\$1.50
		Chocolate Muffin	\$2.30
		Quelch	\$1.00
		Frozen Yoghurt	\$2.80

These prices are subject to change without notice

COMMUNICATION

Communication with parents is an important aspect of our school. Students play a key role in this process, being the essential link in the chain.

Communication with parents is achieved by:

- Regular news and information can be found on the Deniliquin High School Website: www.deniliquin-h.schools.nsw.gov.au
- DHS Facebook Page
- Newsletters are emailed to parents and available on the parent portal and website.
- Regular P & C meetings (fourth Tuesday of each month)
- Parent Teacher nights (Late Term 1)
- Issuing Half-Yearly Reports at the end of Term 2 and Yearly Reports in December.

Parent Portal

The Parent Portal provides access to school newsletters, student calendar, assessment calendars, student timetables and daily notices. Parent/Teacher interviews are also made via the Parent Portal.

Parents are provided with instructions on how to sign up to the portal once the student commences at DHS.

Interviews

Parents are encouraged to make interview appointments with class teachers, Head Teachers or Year Advisers whenever they see a need to discuss the welfare or academic progress of their children but are requested to call the school for a mutually convenient appointment time.

CULTURAL TOURS

G'Day USA

The G'Day USA Program run by Melbourne based company Educational World Travel provides students with the opportunity to live with an American Host Family for ten days and experience daily life in the United States of America. Deniliquin High School has been associated with the program for over twenty years and offers students in Years 9-12 the opportunity to participate every two years. The tour is run over twenty days in the January school holidays and students are accompanied by Deniliquin High staff members.

While in the USA students see the sights of Los Angeles while staying at Knotts Berry Farm with included day trips to Disneyland and Universal Studios. They will spend time in San Francisco taking in the sights and walking across the Golden Gate Bridge and they will spend ten days living with a host family. Living with an American family provides students with a greater awareness of the differences between our cultures. Students will also gain the educational benefit of attending School classes with host students and becoming involved in class activities on a first hand basis.

DEBATING

Debating allows students to engage with a variety of current issues that affect them in some way. They are able to consider reasons on the affirmative and negative sides of a topic to formulate their case to compete against other schools in the immediate area. If they are successful in the first three rounds, they have the opportunity to compete in regional and state finals.

It is a great opportunity for students who enjoy academic challenges, as they are able to think insightfully and critically about a range of topics. Students from Years 7 to 10 are able to apply to compete in the Premier's Debating Challenge with the years separated into two groups. Deniliquin High School is committed to promoting debating in high school, as it helps with skills necessary to communicating effectively with other peers and teachers.

DRIVER EDUCATION PROGRAM

The PDHPE Faculty, in conjunction with the Driver Education Subcommittee of the P&C, organise a one week intensive Driver Education Program for all Year 10 students.

The program aims to save lives by making students aware of their choices behind the wheel. "We want to give the students the tools to be safe on the road," program committee member Jenny Fellows says.

"It's extremely important they get this education."

"We all share the roads so we need to do as much as we can to lower the level of risk involved with driving."

Sessions include:

- Witnessing a mock accident at the showgrounds and hearing from the many emergency personnel who would be involved in various ways at a traffic accident.
- sitting in a truck to experience blind spots,
- Visiting Ian Fisher of Northside Car Solution, who takes students through some basic mechanical procedures they will need to know about when they are responsible for maintaining their own motor vehicle.
- Students follow the chain of command that would occur in the event of a road accident, from insurance agency and hospital, to the police station and then the court. At each place, students learnt what part this agency plays in processing a road accident.
- A full day practical session at the Deniliquin Car Club, focussing on improving driving skills in a variety of conditions and situations.
- Various guest speakers who have been the victims of road trauma or who have lost loved ones due to traffic accidents.

Every student who completes the one-week program is eligible for two FREE 1 hr driving lessons with local instructor, Brian Purtill. One lesson is funded by the P&C, while the other lesson is funded by a grant from the Bendigo Community Bank. Students can start accessing these lessons with Brian once school finishes for the year.

A great deal of time and community effort goes into organising this event. So many people give up their valuable time to ensure that this program is able to operate.

DUKE OF EDINBURGH



About the Award

The Award is a leading structured youth development program, empowering all young Australians aged between 14 to 25 to explore their full potential regardless of their location or circumstance. The Award is a fully inclusive program and has no social, political, or religious affiliations.

How is an Award Achieved?

To earn an Award, each young person must learn a skill, improve their physical well-being, volunteer in their community and experience a team adventure in a new environment. All Participants are supported by a network of adult Award Leaders, Assessors, Supervisors, and mentors.

The key elements of our program are:

- Open to all between the ages of 14 to 25.
- Three levels: Bronze, Silver, and Gold, each progressively more challenging.
- Four Sections: Physical Recreation, Skill, Service, Adventurous Journey plus Residential Project (Gold Level only).
- Achieving an Award recognises individual goal setting and self-improvement through persistence and achievement.
- Time requirements:
 - Bronze minimum 6 months
 - Silver minimum 6 months if completed Bronze otherwise 12 months for direct entrants
 - Gold minimum 12 months if completed Silver otherwise 18 months for direct entrants

Through this challenging journey of self-discovery, participants:

- Are equipped and empowered to achieve their personal best;
- Learn to take responsibility for their goals and choices;
- Become connected to and actively engaged within their immediate community;
- Make a real difference to society through their positive contributions and involvement;
- Learn to persevere and overcome barriers to success;
- Learn important life skills; and
- Increase their career opportunities.

There are three levels to the Award:



BRONZE For those over 14 years. 6 months minimum participation.



For those over 15 years. 12 months minimum participation.



GOLD For those over 16 years. 18 months minimum participation.

And at Gold level only:

Each level of the Award has four sections:

Service	Physical Recreation	Skills	Adventurous Journey	Residential Project
Participants volunteer in their communities, make a positive contribution to society and demonstrate social responsibility.	Encourages young people to improve their fitness and performance, and enjoy healthy lifestyles for good mental and physical well-being.	Enables participants to develop their talents, broaden their abilities, increase their self-confidence and improve their employability.	Young people discover a spirit of adventure and gain a deeper understanding of the environment and the great outdoors.	Participants broaden their experience by staying in an unfamiliar environment with other young people, taking part in a worthwhile project and building new relationships.

ELECTRONIC DEVICE POLICY

Broomble	This policy powers the appropriate upp of Electronic Devices at Desilies in List
Preamble	 This policy covers the appropriate use of Electronic Devices at Deniliquin High School When devices are misured by students they can be very disruptive to
	School. When devices are misused by students they can be very disruptive to teaching and learning and in some cases cause harm. For the well-being of
	students, devices should be used to build health and feelings of safety, not distract
	students, devices should be used to build health and realings of safety, not distract students, or impact upon them by missing work, being caught up in negative
	comments or being focused on their devices instead of people or other parts to their
	life.
	 Electronic Devices refers to mobile phones, smart watches, tablets etc
	 Laptops are dealt with under the school's Bring Your Own Device Policy.
	At Deniliquin High School we acknowledge that:
	 Students may need to be in possession of an electronic device, especially a mobile
	phone, for reasons relating to their safety in travelling to and from school.
	 There may be some times during school that electronic devices may be used for
	lesson delivery and educational engagement. A decision to use an electronic
	device will be under the explicit direction and supervision of the classroom teacher.
	 The electronic device is the student's responsibility. Deniliquin High School will not
	accept any responsibility for the security, loss or damage of the device while in the
	student's possession.
	 During the school day electronic devices are to be turned <u>OFF AND AWAY</u> in the
	student's bag.
	 Students should not use the device to record images, video or sound (unless under
	explicit teacher instructions).
	 Students should not use the device for accessing, downloading or sending
	inappropriate, offensive or prohibited material.
	 Students should not use the device to contact a parent/caregiver during school
	hours. All such calls or messages should be made from the school administration
	office. Emergency contact should only be made through the administration office.
	ALL CONTACT WITH STUDENTS IS TO OCCUR THROUGH THE FRONT
	OFFICE ON 03 5881 1211.
Usage	 Students are not allowed to use electronic devices without the direct permission of
	a teacher while at school. This includes before school, recess and lunch breaks as
	well as study periods. Electronic devices may be used after the last bell at the end
	of the day.
	 The school will take all reasonable care with the safe keeping of confiscated
	electronic devices but takes no responsibility for the loss or damage of confiscated
	electronic devices.
	 If a student has to carry an electronic device to and from school, it is their
	responsibility to ensure that it is stored securely away during the school day.
Procedure	If a student is seen with an electronic device whilst on school grounds it will be
	confiscated and placed in the safe in the front office with the student's name on it.
	The device can be collected from a Deputy Principal or the Principal at the end of
	the day.
	 If a device is confiscated multiple times the parent will be contacted.
	Confiscated devices will be:
	 Turned off by the student
	 Placed in an envelope with the student's name, date, time and teacher's name.
	Placed in front office and entered on register by the staff member who confiscated
	device or their supervisor.
	• Picked up at the end of the school day or when the student is leaving for the day
	from a Deputy Principal or the Principal.

ELECTRONIC DEVICE POLICY CON'T

Roles	 Students: Follow the requirements of the policy by not using electronic devices at school.
	 Hand over a device when requested without argument. Ensure device is turned off at
	time.
	 Collect device at the end of the day, or at the time of leaving school from one of the Deputy Principals or the Principal.
	Parents/Carers:
	 Support the school in the implementation of this policy.
	 Ensure their child fully understands the policy and its requirements.
	 Provide support to the school in the implementation and enforcing of the policy.
	Teachers:
	 Support the implementation of the policy. Place confiscated devices in envelopes
	provided and fill in details on front.
	 Take envelope to front office and fill in register.
	Head Teachers:
	 Support the implementation of the policy. Place confiscated devices in envelopes
	provided and fill in details on front.
	 Take envelope to front office and fill in register.
	 Support staff.
	Principal / Deputy Principals:
	 Support the implementation of the policy.
	Return devices at the end of the day or time of leaving and complete register.
Consequences	Consequences of a breach of this policy may include:
	 Confiscation of device for collection at the end of the day, or time of leaving school,
	from a Deputy Principal or the Principal.
	 Confiscation of a device until such time as a parent/caregiver is able to attend the school to collect the device.
	 In the case of bullying, harassment or threatening behaviour, school-based management (meetings, detentions, reflection, suspension) as well as outside
	agencies such as the police may be involved.
	agencies such as the police may be involved.
	Per Term:
	 First Offence – Sentral entry and pick up at end of day
	 Second Offence – Sentral entry and interview with DP
	 Third Offence – Sentral entry, parent to pick up device, and pre-suspension letter
	and/or Reflection
	 Fourth Offence - Suspension for continued disobedience
	In case of refusal to hand over the device, school-based management will be involved.
	•
	endation of the school that students DO NOT bring electronic devices, particularly mobile
phones, to school	ol. The school will take no responsibility for theft, loss or damage of devices

2021 EXERCISE BOOKS

Subjects	Year 7	Year 8	Year 9	Year 10
Agriculture			124 Page Book	124 Page Book
Art	60 Page 11"x14" Art Diary 2B, 4B & 6B Pencils	60 Page 11"x14" Art Diary 2B, 4B & 6B Pencils	Quill 11"x14" Art Diary 2B, 4B & 6B Pencils	Quill 11"x14" Art Diary 2B, 4B & 6B Pencils
English NOTE - All students should have a small pocket sized Dictionary	192 Page Exercise Book A4 Large			
Food Technology			A4 Display Folder	A4 Display Folder
HSIE	192 Page A4 Exercise Book & A4 Display Folder			
Industrial Technology – Metal			A4 Display Folder	A4 Display Folder
Industrial Technology – Timber			A4 Display Folder	A4 Display Folder
Marine& Aquaculture Technology			128 Page A4 Book	128 Page A4 Book
Mathematics	128 Page A4 Binder Book 192 Page A4 Binder Book Mathomat Casio Scientific Calculator - to be bought from the school	128 Page A4 Binder Book 192 Page A4 Binder Book Mathomat Casio Scientific Calculator - to be bought from the school	128 Page A4 Binder Book 192 Page A4 Binder Book Mathomat Casio Scientific Calculator - to be bought from the school	128 Page A4 Binder Book 192 Page A4 Binder Book Mathomat Casio Scientific Calculator - to be bought from the school
Mathematics		Years 11 & 12 need exer	cise books or lecture pad	ls
Music	Music Book 2B Pencil & Eraser			
PD/H/PE	128 Page A4 Book			
Science	192 Page A4 Book	128 Page A4 Book	128 Page A4 Book	128 Page A4 Book
Tech Mandatory- Digital Technologies	A4 Display Folder			
Tech Mandatory- Timber/Engineering	A4 Display Folder			
Tech Mandatory- Metals/Engineering		A4 Display Folder		
Tech Mandatory - Food/Agriculture		A4 Display Folder		

HOMEWORK CENTRE

Homework is a purposeful learning exercise that motivates a child to persevere with schoolwork out of hours and helps achieve learning objectives outside the classroom. It has the potential to further school-home partnership in the education of the child.

Homework is carefully designed and structured so that it will:

- consolidate, extend and/or enrich the school's educational programs
- encourage the development of the student's interest, knowledge and skills
- help students to revise and learn their work
- help students catch up with their work, especially if they have missed schooling through absences.

Homework is set by all teachers, but not necessarily every day. Teachers liaise about the amount of homework to be given and when the work must be completed.

To assist students complete their homework, the school offers a resource called the Homework Centre. It is located in the Library and runs every Wednesday 3:10 to 4:10 and Thursday from 3:20 to 4:20. Staff from the school supervise each session and work with students to help them complete all manner of tasks, including their homework. This is a great opportunity for students and they are encouraged to use it to their advantage. For students to attend a session, they register their intent at the Henry Street Office prior to the commencement of the session.

POSITIVE BEHAVIOUR FOR LEARNING

Positive Behaviour for Learning (PBL) The school aims to create a positive, safe and supportive learning culture. This framework assists schools to improve social, emotional, behavioural, and academic outcomes for their students. Students at Deniliquin High School are explicitly taught our values of respect, responsibility and co-operation, which enable them to connect, succeed and thrive in their time at school and beyond.

	All settings	Learning spaces
	Be your best	Allow others to learn
Respect	Keep hands, feet and objects to yourself	Follow agreed upon procedures in the classroom
	Use positive and appropriate language	Listen when others are speaking and speak when it is your turn
	Be prepared and on time	Be on time, organised and ready to learn
Responsibility	Keep our environment clean Take ownership of your actions	Keep our learning space clean and use equipment appropriately
		Remain seated and on task
	Be accepting of others	Enter and exit in an orderly manner
Co-operation	Follow instructions	Work together
	Wear your full school uniform	Contribute positively

SCHOOL CONTRIBUTIONS

The General Contribution covers the cost of such items as the purchasing of textbooks, sporting materials, maintaining and improving computers and software. Excursions are also subsidised from school funds gained from the General Contributions.

The school sport levy covers the cost of Wednesday afternoon sport. The levy covers venue hire, transportation and specialist coaches. This levy is necessary if the school is to continue to offer the range and number of sports that run from Years 7 to 10.

We have deliberately kept School contributions to a minimum and hope that all parents will make every effort to support their children's education.

Should families wish to pay for the contributions in instalments and/or make some part of the payment this can easily be organised by making contact with the School Administrative Manager. Parents can be assured that such arrangements will be treated in the utmost confidence.

All payments can be made through the DHS website (MAKE A PAYMENT TAB) or cash, cheque & EFTPOS facilities are available at the Administration office.

For each student that is enrolled at DHS the contributions are as follows-

General Contribution:	Years 7 to 12	- \$130
	Reductions for eac	h additional child

Invoices will be sent to parents early in Term 1.

SCHOOL UNIFORM

GIRLS' SCHOOL UNIFORM

Plain black shorts (not sports shorts) OR Plain black skirt (with black stockings in winter) Black pants (not tracksuit pants) Plain white, black or grey socks Black leather enclosed shoes with black laces Black/red polo shirt with DHS logo White collared shirt Red polar fleece or woollen jumper or Hoodie (with DHS logo) DHS logo black jacket Plain black or red hat or cap

BOYS' SCHOOL UNIFORM

Plain black shorts (not sports shorts) Black pants (not tracksuit pants) Plain white, black or grey socks Black leather enclosed shoes with black laces Black/red polo shirt with DHS logo White collared shirt Red polar fleece or woollen jumper or Hoodie (with DHS logo) DHS logo black jacket Plain black or red hat or cap

SPORTS UNIFORM FOR PD/H/PE AND SPORT SESSIONS

Black/red polo shirt with DHS logo

Red hoodie, red woollen jumper or red polar fleece with DHS Logo

Plain White, black or grey socks

Plain black sports shorts or plain black tracksuit pants (no 'skins')

An appropriate cap/hat is highly encouraged

Additional notes

 \Box **Shoes** - It is compulsory for all students from Year 7-12 to wear full leather shoes –shoes with 'holes in the top of them' or shoes that essentially only cover the toes are not acceptable. Shoes must have leather covered uppers as required by the Education Department for safety in **all** subjects.

 \Box Hats - It is highly encouraged for all students from Year 7-12 to wear an appropriate cap/hat when involved in outside activities such as at the Ag farm or on any excursion or activity where there is a lot of outside activity.

□ In winter months, other layers underneath the jumper can be worn, although they cannot be visible.

Full implementation of this uniform will occur at the start of the 2022 school year

SKI TRIP

Each year Deniliquin High School offer a ski trip to Falls Creek in Term 3 for two nights. The trip is available to students in Years 8-11 who can choose between skiing and snowboarding. Lessons are included on each day for absolute beginners through to experienced skiers/boarders. This is a great opportunity, as for many students this is the first time they have experienced an alpine environment.

SPECIAL EDUCATION

Deniliquin High School prides itself on offering the most progressive, research-based, best practice when supporting students with differences. All staff have the capacity to adjust the curriculum and accommodate for students who have learning difficulties or diagnoses that present a barrier to their learning.

Our Learning Support Team (LST) meets weekly to ensure every student has the ability to access the curriculum on the same basis as their peers. Curriculum development, program adjustments, assessment special provisions and learning accommodations are collaborated, written, reviewed and implemented to ensure all students are achieving their best possible learning outcomes.

Alternate education and vocational programs are offered through the LST to assist students who would otherwise be at risk of being disengaged. Programs such as YES (Youth Education Support), Deniliquin Fish Park, Indigenous Basketball and Mentoring, CONNECT, Horse Husbandry and Supported Work Experience programs enable our students to gain skills, positive experiences and develop networks that will benefit them at school and in the community.

Our school boasts five support classes; we have education units that support students with Autism, mental health concerns, and physical and intellectual disabilities. All supported students are integrated into mainstream programs and enrich the school with their diversity. Enrolment into support classes has a very strict criteria and information on accessing this level of support can be gained from the school counsellor, Dianne Nash.

The Learning Support Team will be a large part of your child's transition to high school. DHS teachers will visit your child's Year 6 class to gain information on the best way to cater for their learning needs. All information is documented on their Learning Profile which is conveyed to each of their teachers. Be assured that when your child starts at our school, we will have already mapped out a plan to ensure their academic, social, emotional and wellbeing growth.

For more information on support process at Deniliquin High School please contact Margaret Blake - Head Teacher Special Education Donna van Lieshout – Head Teacher Well-being Meg Bryar Out of Home Care Co-ordinator Peter Rae, Bev Forchi, Jemima Treble - Learning and Support Teachers Lana Scoullar – Integration Funding Support Co-ordinator

SPORT

Deniliquin High School offers students a wide variety of sporting opportunities. The aim of the Sports Program is to develop students' sporting and social skills, improve their health outcomes and establish links within the community. The value of sport is recognised by the Department of Education and Communities who mandates that all students in Year 7-10 participate in a regular sports program.

WEEKLY SPORT

Wednesday afternoon sport is structured in 5-week blocks. Each term, students will participate in two sport blocks; block one will involve students in their year group (i.e. Year 7) and block two will involve students in their stage group (i.e. Year 7 & 8). Students will select from a range of available options including swimming, indoor cricket, boxing, boot camp, weight training, cycling, AFL, netball, croquet, lawn tennis, squash and mountain bike riding.

All students are required to pay a sports levy to cover the cost of these sports, transportation and venue personnel. This will be \$55 for the entire year and is due in Term 1. This levy is necessary for the school to continue to offer the range and number of sports that run from Year 7-10. The school heavily subsidises the cost of sport and does not profit from the levy.

Students who can't participate due to an injury or ailment must present a note from their parent/guardian outlining their illness to their sport teacher at the beginning of sport.

CARNIVALS

All students are placed in house groups in Year 7. Where possible, whole families are placed into the same house. The four houses are:

House	Colour	Mascot
COLLIGEN	Yellow	Ducks
EDWARD	Green	Emus
KYALITE	Red	Redbacks
NYRANGI	Blue	Dingoes

There are three carnivals that are held each year. The entire school participates in these events. These are;

- <u>Swimming</u> A twilight carnival is conducted at the Deniliquin Swimming Pool in Week 3, Term 1.
- <u>Athletics</u> This is held at Memorial Park at the beginning of Term 2. Students rotate around each track and field event in their age group while the staff act as officials.
- <u>Cross Country</u> This is held in the State Forest mid Term 2. This event is also promoted as a "Fun Run" for those who do not wish to run competitively and is compulsory for all students in Years 7 – 10.

COMBINED HIGH SCHOOLS KNOCKOUT

Each year school teams are entered into CHS Knockout Competitions and all students are encouraged to try-out for these teams. Current school teams include:

Athletics	- Zone, Regional and State Competition	Cricket	- Boys (Alan Davidson Shield)
Australian	- 15 Years (Swan Shield)		- Girls (Marie Cornish Trophy)
Rules			
	- Boys Open		- Year 9 and under (Simon O'Donnell
			Shield)
	- Girls Open	Lawn Bowls	- Boys and Girls
Basketball	- Boys 15yrs and under (Shell Trophy)	Netball	- Girls (Teachers Credit Union Trophy)
	- Girls 15yrs and under (Shell Trophy)	Soccer	- Boys Open (Commonwealth Bank Cup)
	- Boys Open		- Girls Open
	- Girls Open	Swimming	- Zone, Regional and State Competition
Cross	- Zone, Regional and State Competition	Tennis	- Boys (Stan Jones Trophy)
Country			
			- Girls (Floris Conway Cup)

STAFF LIST 2021

Relieving Principal: Mr Glen Warren Deputy Principals: Mr Peter Astill and Ms Robyn Richards

English / L.O.T.E

Miss Beth Kermode*(Relieving Head Teacher)* Miss Rebecca Hof Miss Jacqui Johnson Mrs Krista Ladson Miss Bethany Sterling *(Girls Adviser)*

Science / Agriculture

Mrs Michelle Hindriks (Head Teacher) Ms Jessica Burton (Year 12 Adviser) Mrs Karen Dalzell Mrs Genny Dunmore Mrs Alex Glowrey (Year 12 Adviser) Mr Matthew Hood Mr Peter Humphries (Teacher Mentor) Mrs Jan Mann Mrs Emily Pearn

Technological & Applied Studies (TAS)

Mrs Nicole Jenkins *(Head Teacher)* Ms Regan Benson Mrs Kim Denny Miss Jess Grocott (*Year 8 Adviser*) Mrs Kathy Kirk Mr Peter Watson

Creative and Performing Arts

Mr Matt Kiley (Head Teacher) Miss Amanda Hatton (Year 11 Adviser) Mr Jacob Hird (Year 7 Adviser) Mrs Roz White

Personal Development, Health & Physical Education

Mr Anthony Michael (Head Teacher Administration) Mrs Kim Denny Mrs Allana Moorse Miss Brenda Norman (HT Instructional Learning) Mr Maurice O'Connor Mr Josh Perizzolo(Boys Adviser & Snr School Co-ordinator)

Mathematics / Computing

Mrs Anita Ingram (*Relieving Head Teacher*) Miss Kylie Barker (*Year 9 Adviser*) Mrs Dominique Jansen (*Sport Coordinator*) Mr John Lethbridge (*Year 10 Adviser*) Mrs Robin Laverty

Human Society and Its Environment

Mr Matthew Tobin *(Head Teacher)* Mrs Mandy Astill Mr Paul Ferguson Mrs Kylie Hayes Ms Virdeshwari Prasad

Specialist Teachers

Mrs Margaret Blake (Head Teacher Special Ed/MC) Ms Meg Bryar (Support Teacher) Mrs Lyn Bond (Senior Psychologist, Education) Mrs Haylee Chadderton (Welfare) Ms Bev Forchi (MC Teacher) Mrs Lucy Horne (MC Teacher) Mrs Sue Laing (Librarian) Mr Peter Rae (Learning & Support Teacher) Mrs Elizabeth Rodgriguez (Learning & Support Teacher) Mrs Kerri Ryan (Release) Mrs Lana Scoullar (Integration Funding Support Co-ordinator & HSIE) Ms Pam Sinha (Careers Adviser/LOTE) Mrs Jemima Treble (Support Teacher) Mrs Donna Van Lieshout (HT Wellbeing) Mrs Jennifer Hope-Dawson (COVID Support)

Administration / Ancillary

Mrs Lisa Wishart (Business Manager) Mrs Karen Driver (SAO/Science Assistant) Mrs Lisa Fitzpatrick (SAO/Library Assistant) Mrs Lonni Grimwood (SAO/Front Office) Mrs Fiona Leslie (SAO) Mrs Sarah Macdonald (SAO/Front Office) Mrs Paula Parsons (SAO/Home Economics Assistant) Mrs Leah Robinson (SAO/Wellbeing Reception) Ms Katrina Taylor (SAO/Front Office) Mr Terry Taylor (SAO/General Assistant) Ms Catherine Werner (SAO/Henry St Office)

Student Learning Support Officers

Mrs Renee Beehag Mrs Amanda Bode Mr Rob Burton Miss Alana Coates Miss Carissa Doidge Mrs Emma Dennison Mrs Jill Jeffrey Mrs Terri-Anne Moodie Mrs Robyn Marshall Ms Helen Mills Mrs Marie Robinson Ms Stacey Salusalu Mrs Shannon Williams Mrs Penny Fowler (SRE)

Other Support Personnel

Mrs Kylie Andrews (Student Support Officer) Mrs Callie Learmonth (WHIN) Mr Shane McGrath Miss Dianne Nash (School Counsellor)

STUDENT ENGAGEMENT PROGRAMS

Work experience

Work Experience takes place every year during Term 2 for Year 10 students to investigate what it is like to be part of the workforce. Students choose the occupation that they would like to explore and attend work as a regular employee for a 5-day block. Work Experience is also available at other times to help students who are struggling with school and need to see a pathway towards their future options.

YES – TAFE

Students who might need a little boost to help them fully engage in their education are offered a position in the YES program, run in conjunction with TAFE NSW. These students attend TAFE 1-day a week for 4-6 weeks and have hands-on experiences in a range of trade areas.

Fish Park

This program commenced in 2016 and is popular, especially amongst Year 10 boys. Our students meet with members of the Deniliquin Lagoons Project team to assess the water quality of the local lagoon systems and undertake maintenance projects to assist with the health of these waterways. Our Fish Park crews have built and installed the fishing decks that are located at the Fish Park, behind TAFE and completed the bridge to link the Fish Park to the small island within the lagoon.

STUDENT REPRESENTATIVE COUNCIL

Deniliquin High School has an active SRC (Student Representative Council). Any student may nominate for a position on SRC early term 1 each year. Up to six students from each year group will be selected after nominations.

The SRC's role within the school community is to:

- Provide a voice for the students,
- Plan and implement activities, events and initiative within the school and wider community,
- Be a positive role model for the school.

Students involved in the SRC will build their communication, organisation and co-operation skills by:

- Planning
- Promoting
- Presenting
- Discussing
- Reviewing and Reflecting on Events, activities and initiatives.

In the past SRC has been involved in organising, mufti days, colour run, sporting activities, BBQ lunches, fundraising activities and trivia events.

STUDENT WELL-BEING - THE MERIT SYSTEM

The Welfare Policy of Deniliquin High School places a great deal of importance on the positive aspects of student welfare and student development. The Policy envisages a structured system of merit encompassing all aspects of schooling.

Recognition is at:

Classroom level Faculty level Year Adviser's level SRC level Principal level Department of School Education level School Community level

The aim is to develop self-esteem using a positive approach where students receive a suitable reward for various forms of achievement. Such forms of achievement could be:

- Academic excellence Service to the school and/or community Outstanding achievement Sustained effort Leadership Exemplary character A spirit of cooperation
- a) Gold, Silver and Bronze Awards These are awarded to those students who consistently attend school and complete their class work every day. These awards form the basis of recognising student achievement in learning.
- b) SRC and regional representation awards (Sport/other) The SRC recognises student contributions in the fields of leadership, exemplary character, community spirit/services etc. by nominations through SRC committee meetings.
- c) Principal's Awards / External Awards Principal awards are presented to students who have consistently achieved Gold level throughout the year. Suitable candidates would be exemplary students who have excelled in a number of fields and through demonstration of outstanding character. External awards are presented to students for various forms of excellence. Awards are given out at the School Presentation Evening.
- d) Faculty Awards

Every school term, the various Faculties at Deniliquin High School, present 'Faculty Awards' to students that have excelled in a particular area in that subject. This area is determined by each individual Faculty and is based on a focus area for the term. Successful students are celebrated during the Assembly being announced to the student body by the Head Teacher of the Faculty and being presented their certificate on-stage by the School Captains.

PLEASE NOTE: Parents and members of the community are always welcome to attend the various presentation ceremonies.

SUPPORT FOR SENIOR STUDENTS

Our senior students are provided with a wealth of support, not only from their specific subject teachers, year adviser and Senior School Coordinator, but also through programs such as 10% on Top and Study nights.

10% on Top

Students nominate a member of staff they would like to be their mentor. Students and their chosen mentor then meet regularly with sessions dedicated to discussing distractions, organisation, study timetables, study methods and generally monitoring the student's mental health. The program aims to improve HSC marks, career prospects and to promote self-confidence, self-esteem and self-satisfaction.

Study Nights

Study nights are held on a Monday night in the Library from 6pm. The sessions are supervised by a staff member and are designed to allow students to work on subjects of their choice in a supportive and cooperative environment.

Senior students are also able to utilise the Homework Centre on Wednesday and Thursday afternoons after school for assistance with specific subject areas.

TECHNOLOGY

Deniliquin High School is continually expanding and developing our technology around the school to ensure that the students have access to up to date technology to support their learning. The school has a range of digital learning centres with interactive panels and 30 laptops in each centre. This enables access to teaching and learning in all key learning areas with a focus on information and communication technology capability (ICT).

ICT involves students learning to make the most of the digital technologies available to them through adapting to new ways learning and creating as technologies evolve while limiting the risks to themselves and others in a digital environment.

As a school we are excited to deliver strong digital learning opportunities and expect all students will benefit and learn from these opportunities in a safe environment.

THE GREAT VIC BIKE RIDE

The Great Victorian Bike Ride, commonly known as The Great Vic, is a non-competitive fully supported eight- or nine-day annual bicycle touring event organised by Bicycle Network. The ride takes different routes around the countryside of the state of Victoria, Australia each year. The total ride distance is usually in the range of 550 kilometres, averaging about 70 kilometres a day excluding the rest day. The ride first ran in 1984, attracting 2,100 riders in what was initially supposed to be a one-off event, but due to its unexpected popularity and success it subsequently became an annual event. The Great Vic typically draws several thousand participants each year, with a record of 8,100 riders in 2004, which makes it one of the world's largest supported bicycle rides.

Mrs Sue Laing has been the school's Great Vic Bike Ride co-ordinator for the past eight years.

For Mrs Laing's students it is not just about cycling.

"It's a great test of resilience and inner strength,"

"It's not just about the ride, it's about camp conditions as well, having to get up at 5:30am and pack your wet tent up, line up for queues for the toilet and showers and food".

"It's not like your normal school camp where you get tucked up in some cosy accommodation".

"You have to be very self-sufficient, and if you're having a bad day you have to suck it up, basically."

TOURNAMENT OF MINDS

Tournament of Minds is a problem-solving programme for teams of students from both primary and secondary years. The tournament's aim is to enhance the potential of youth by developing diverse skills, enterprise, time management, and the discipline to work collaboratively within a challenging and competitive environment.

Students are required to solve demanding, open-ended challenges from one of the following disciplines:

- The Arts
- Language Literature
- Social Sciences
- STEM (Science, Technology, Engineering, Mathematics)

Tournament of Minds is an opportunity for students with a passion for learning and problem solving to demonstrate their skills and talents in an exciting, vibrant and public way.

Objectives

- Provide the stimulation of real, open-ended challenges
- Develop creative problem-solving approaches and techniques
- Foster cooperative learning and team work
- Promote knowledge and appreciation of self and others
- Encourage experimentation and risk taking
- Expand and reward creative and divergent thinking
- Stimulate a spirit of inquiry and a love of learning
- Develop enterprise
- Celebrate excellence
- Encouraging Teamwork

Teams are required to work together on a Long Term Challenge for six weeks without assistance from teachers, parents or peers. They are encouraged to explore possibilities and experiment with ideas as they endeavour to produce their best possible solution. They develop a creative and original way to communicate this solution to others, working within predefined parameters such as limited materials, complex challenge criteria and the deadline of Tournament Day.

Students present the product of their ideas - their challenge solution - to a panel of judges and an audience on Tournament Day. They have ten minutes in which to present and must do so within a 3 metre by 3 metre performance area.

The teams must also participate in an unseen Spontaneous Challenge on Tournament Day. This challenge requires rapid interchange of ideas, the ability to think creatively and well-developed group cooperation skills.

VARIETY NIGHT

Variety Night is an annual event that showcases the amazing talent that exists within the students at Deniliquin High School. Performances include musical and dance items as well dramatic acts. Sunrice sponsor a cooking competition where students produce two courses with rice as the main ingredient. Live cross overs during the night, showcase the action from the kitchen.

WELL-BEING SUPPORT AT DENILIQUIN HIGH SCHOOL

SUPPORT STAFF

SCHOOL COUNSELLOR (MISS DIANNE NASH) STUDENT WELFARE TEACHER (MRS HAYLEE CHADDERTON)

School counsellors work with students of all ages and their families, from Kindergarten to Year 12, providing valuable support and counselling and psychological assessment for students with specific needs. Their daily work activities may include counselling students, assessing students' learning and behaviour, helping families make informed decisions about their child's education, identifying impediments to students' learning and liaising with external agencies regarding students' wellbeing.

Access to the school counselling service is gained by:

- self-referral from students
- referral from parents/ carers
- referral through the school's learning and support team

Students and parents can contact their school counsellor directly through the school.

School based referrals go through the school's wellbeing and/or learning and support team. Parents and caregivers are informed of these referrals and give permission for the referral to proceed.

Principals may also refer a student to the school counselling service for assistance.

WELL-BEING HEALTH IN-REACH NURSE - WHIN (CALLIE LEARMONTH)

The WHIN provides a link between Deniliquin High School and NSW Health and works with students and their families to improve access to health, well-being and social services. The WHIN is available for appointments within The Hub on 2 days per week. Parents/carers or students can contact the Well-being Reception at DHS to arrange an appointment.

STUDENT SUPPORT OFFICER – KYLIE ANDREWS

The Student Support Officer focuses on enhancing and promoting the well-being of students across the school while supporting them through any challenges that may arise. They work with other Well-being staff to provide social and emotional support to students by ensuring they feel they are being heard and valued while enabling them to achieve their own personal goals. The Student Support Officer also works with external agencies to plan and organise suitable group or individual programs that can assist with social, emotional and behavioural problems that may be impacting negatively on school engagement and learning outcomes. This assists in ensuring students are engaged and feel connected in their learning.

Parents/carers or students can contact the Well-being Reception at DHS to arrange an appointment, or make a referral through conversations with the Year Adviser.

THE WELL-BEING HUB

The Hub at Deniliquin High School is an initiative to promote, encourage and support community health and wellbeing services to provide additional resources to students who require them, and to ensure that all students are holistically supported throughout their education at our school. We have endeavoured to create a safe and supported place for students, and their parents/carers, to meet with professional service providers who can assist with the wide range of concerns that affect young people and impact on their overall health, education and future aspirations. Teachers and/or parents/carers can refer students to Hub services or students can self-refer. Services currently available through The Hub:

- WHiN (Wellbeing and Health In-Reach Nurse)
- Vinnies Services
- Murray Mallee Training Company

WELL-BEING SUPPORT AT DENILIQUIN HIGH SCHOOL

SUPPORT STAFF

YEAR ADVISER

The Year Adviser is the primary point of contact for the students in their year group and their parents. The Year Adviser System at Deniliquin High School allows the Year Adviser to follow their students from transition from primary school until they leave the school. The Year Adviser liaises with all other staff and external agencies regarding the ongoing well-being of the students in their care.

BOYS' AND GIRLS' ADVISER (MR JOSHUA PERIZZOLO AND MISS BETHANY STERLING)

The role of the Girls' and Boys' Adviser is to monitor the well-being of the students at Deniliquin High School. The role includes the following duties:

- Liaise with students, parents, Senior Executive, Year Advisers, Head Teachers & the Wellbeing Faculty to assist students with:
 - Social-emotional issues
 - Health and hygiene
 - Appropriate behaviour
- Actively participate in Well-being Team meetings and any student wellbeing activities e.g. Wellbeing Days.
- Organise and facilitate special interest activities appropriate for year levels.
- Conducting parent interviews both in person and over the phone.
- Working with Community Health & DET in the organization and administration of medical procedures, for example immunisation for both girls and boys.

Principals may also refer a student to the school counselling service for assistance.

BOUNDLESS

Boundless is a boys' education program launched in 2016. It aims to:

- Model and encourage appropriate behaviour
- Improve social skills and develop positive relationships between students, staff and members of the community
- Advocate the importance of education
- Raise awareness of emotional well-being and ways to resolve conflict

Participants opt into the program and take on school and community projects to develop problem solving and communication skills. Activities include working with the Deniliquin Mens' Shed, assisting the elderly at Orana and building using recycled materials. In 2020, students participated in 'Grit Camp'. This involved engaging in activities to develop survival skills in the outdoors and working co-operatively with their peers to achieve milestones. Boundless acknowledges that some students require extra support and need positive relationships to further their development and education.

WELL-BEING DAYS

Well-being days provide an opportunity for students to focus on issues that relate to their particular stage of development and build positive relationships with their peers, staff and other members of the school community. These days are held on an annual basis, prior to the end of Semester 1.

THE BREAKFAST PROGRAM

The Breakfast Program operates out of the MPC Canteen to provide breakfast to all students, three days a week. This free program has been supported by Foodbank, The Deniliquin Community Group, Coles Deniliquin, Central IGA Baker's Delight, Deniliquin Bakery and our P&C.

WHAT DO I DO WHEN

What do I do if I have been absent from school?

On your return bring a note written and signed by your parent/carer explaining the absence. The note should show: your name, roll class, dates absent and reasons.

What do I do if I am late to school?

If you miss normal roll call and you are in Year 7-9, you must report to the Administration office. If you are in Year 10-12, you must report to the Henry Street office. You will be issued with a late note which will allow you to enter class. You should bring a note from home to explain your lateness.

What do I do if I need to leave school early or I need a lunch pass?

If you are in Year 7-9 you must report to the Administration Office before 8:50am. If you are in Year 10-12 you must report to the Henry Street office before 8.50am. You must have a note from your parent or guardian explaining why you need to leave school. You will be issued with an appointment pass which will allow you to leave school at the appropriate time and return to class after the appointment.

What do I do if I feel sick at school?

You will require a note from a teacher to seek treatment or assistance at the Henry Street Office (Sick Bay). You may rest for 15 minutes and then return to class or contact will be made with home.

What do I do if I have lost property?

All lost property is stored in the Henry St Office. Speak to the office staff about claiming property you have lost.

What do I do if I need to see the School Counsellor?

You are able to see the School Counsellor by making an appointment through your Year Adviser or going to the School Counsellor's office or Wellbeing reception. (Henry Street area). We will then arrange a suitable time to meet. The School Counsellor is available for you to talk about any issue that may be bothering you and it is a confidential service.

What do I do if I need to see my Year Adviser?

See your Year Adviser in his/her staffroom at recess or lunchtime and make an appointment time that is convenient to both of you.

What do I do if I am not in correct uniform?

If you are not wearing correct uniform, you should bring a note of explanation signed by a parent/carer and give it to your Roll Call Teacher. A uniform pass will be issued to you. Please keep the pass on you all day in case you are questioned.

What do I do if I am unable to participate in PD/H/PE?

Bring a note of explanation to your class teacher at the commencement of the lesson. A parent should sign this note.

What do I do if I need to make payments?

All payments can be made through the DHS website (MAKE A PAYMENT TAB) or cash, cheque & EFTPOS facilities are available at the Administration office.

What do I do in case of emergency?

5 short bells will ring for an <u>evacuation</u>. Students will leave the class immediately under the direction of the classroom teacher. Students will assemble on the Junction Street side of the oval in Roll Groups.

If there is a continuous bell, this signals a *lock in*. Please follow teacher directions.



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